



STEP BY STEP GUIDE

Step 1 – Purchase travel protection coverage, if you haven't already.

We strongly recommend travel protection coverage. Emergencies sometimes arise, and you will want to protect your travel investment! Comprehensive coverage is available through Viking and should be purchased with your initial deposit and before final payment to ensure maximum benefits.

Step 2 – Make sure your passport is up to date.

Your passport's expiration date must be at least six months after your return from your trip; if it is not, you must renew your passport. You will need a valid, up-to-date passport for each person in your party in order to accomplish the next two steps.

Step 3 – Complete your passenger information form.

You must complete a passenger information form, or PIF, for each passenger in your party. We use this information to create all your travel documents, airline reservations and so forth, and to make sure you receive the information and documents you need in a timely manner. Due to TSA airline security measures, your passport name must match your airline ticket name exactly, and you will need to provide your date of birth as well. Make sure to give us an emergency contact who will not be traveling with you, just in case.

Step 4 – Arrange for any needed visas.

If you are traveling with us to China, Russia, Egypt, Jordan or Southeast Asia, you will need a visa. You will need to have a valid passport as discussed above before you make these arrangements. As a service to guests, visas are available from an independent third party upon request. If you would like to obtain your visa(s) through our partner, please download a visa kit. If you would like to arrange your visas on your own, more information is available on the Travel Documents & Visas page on our site.

Step 5 – Consider a pre- or post-cruise land extension.

Maximize the value of your overseas flight and enjoy additional days to explore your river cruise embarkation or disembarkation city, or see a new destination altogether, like Hong Kong, Istanbul or Helsinki. A pre-extension is a great way to relax after a long flight and get accustomed to the time zone. Select your itinerary to see which pre- and/or post-trip destinations are available to you, or contact us to learn more.

Step 6 – Purchase any needed transfers or extras.

If you are making your air arrangements through Viking with no deviation in arrival or departure date, your airport-to-ship/hotel and ship/hotel-to-airport transfers are included. If you are making your own air arrangements, you may purchase transfers from Viking (restrictions may apply). You can also order an onboard gift or beverage package up until 30 days before departure.

Do you have specific air travel needs or special requests? Our Viking Air Plus team can assist you for a nominal fee. Call 1-877-523-0580 during business hours for assistance.

Please note: if your itinerary includes optional tours, these will be offered to you for purchase on board. There is no need to arrange for them in advance.

Step 7 – Want to make an online payment?

For your convenience, you can make payments online for the trip you booked with us. Simply use the easy-to-follow steps in the Make a Payment section.

Step 8 – You have questions - we have answers!

A great deal of information is available in the About Your Cruise and About Your Ship sections of our site. We suggest you start by reading the Frequently Asked Questions (FAQ), collections of questions asked by other travelers and our best answers to them.

Step 9 – Call your airline about seat assignments and special requests.

If you have booked your air through Viking, you will receive your flight schedule 75 days before departure. If you would like to obtain or change seat assignments or have any other requests, you can call your airline, or you may be able to manage many aspects of your air reservation online. See the Manage Your Air Reservation section for more details and useful links.

Step 10 – Check your travel documents carefully.

About 3 weeks before your departure date, you will receive a package containing itinerary details, passenger ticket contracts, name badges, etc. Please review all items carefully to make sure everything is correct and that you are clear on your departure date and time. Please note that your flight may be a code-share among partner airlines. Make sure you look carefully at your flight information to determine your air carrier. This will assist you in finding correct departure gate information and help you understand which airline's luggage restrictions and other rules will apply to you.

If you have booked through your travel agent, he or she will receive this packet on your behalf.

Step 11 – Confirm your flights and check in online if possible.

It is always a good idea to confirm your flights a day or two ahead of time. Also, in many cases, you can now check in and obtain your boarding passes online. You might also be able to make arrangements to have your return flights confirmed for you by email or directly to your mobile phone.

Step 12 – Have a wonderful trip!

Relax and enjoy yourself on your once-in-a-lifetime Viking journey!